How-to Register for an Online Course via CVA and GVS

Cobb Virtual Academy

1. Go to www.cobbvirtualacademy.org or google "Cobb Virtual Academy"
2. Click register (megaphone icon) under the main pictures
3. The registration box will appear
   a. **FIRST** choose the term
   b. next the subject area or enter the name of course in "Course".
4. Check the box to the left of the CORRECT class (see above!) and click **Register**.
   a. **A**=.5 credit/first half of the course
   b. **B**=.5 credit/second half of the course
   c. **Y**=1.0 full course*
      i. If you are taking BOTH Health & Personal Fitness or BOTH Gov & Econ at the same time, you need to check both. If you are only taking one at a time, only choose one.
5. Please fill out this form so KSB can verify you for the course.
6. Check your email that you used in your registration process, and you will find course information including payment information if you need to pay for tuition.
7. **ALL CVA classes are now on CTLS platform** (not blackboard)!!!!
8. You must complete the orientation for EACH class before beginning the course.
9. Begin the course 😊

Georgia Virtual School

1. Go to www.gavirtualschool.org or google "Georgia Virtual School".
2. Click on Login/Register
3. New GVS users: click "Create Student Account". Fill out account information accurately.
4. For returning GVS users: use your GVS login credentials.
5. The registration box will appear
   a. **FIRST** choose the term
   b. **Next** the subject area or enter the name of course in "Course".
6. Check the box to the left of the CORRECT class (see above!) and click "**Register**".
   a. **A**=.5 credit/first half of the course
   b. **B**=.5 credit/second half of the course
   c. **AB**=1.0 full course*
      i. If you are taking BOTH Health & Personal Fitness or BOTH Gov & Econ at the same time, you need to check both. If you are only taking one at a time, only choose one.
7. Please fill out this form so KSB can verify you for the course.
8. Check your email that you used in your registration process, and you will find login information, course information including payment information if you need to pay for tuition.
9. GVS classes do NOT appear on CTLS. You must enter the GVS portal each time to access the course.
10. You must complete the orientation for EACH class before beginning the course.
11. Begin the course 😊

For new students to CCSD, you must be fully enrolled with a CCSD ID to take a course via CVA.

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Do NOT hesitate to reach out to KSB if you encounter any problems!!! After 10 days of each semester, you are not allowed to drop the online course without receiving a 10 (F) for the grade in the online course.